

**Wisconsin Public Library Consortium**  
**Board Meeting Agenda**  
**August 13, 2019 at 1:00 pm**  
**via GoToMeeting\***

{Alternate in-person location: 980 WI-16, West Salem, WI 54669}

**1. Call to order/Welcome & Introductions**

**2. Consent Agenda**

- a. Review agenda
- b. Approval of minutes from [June 4, 2019](#)
- c. Decisions made between June 4, 2019 and current meeting
  - i. Public Library Email List

**3. Updates from Previous Meetings/Projects – See [Project Updates](#)**

- a. [YTD Budget Review](#)

**4. New Business**

**a. Discussion and action: Form Board Nominations Committee**

*Background:* It's time for us to form the Nominations Committee that will solicit candidates to be the Board Chair, Vice-Chair, and Liaison to the Steering Committee. The positions will serve the 2020 calendar year. During the meeting, we will be asking for volunteers for the Nominations Committee and discuss the process for soliciting for the positions.

*Documents:* None

*Questions for discussion:* Would you like to serve on the 2020 Board Nominations Committee?

**b. Discussion and action: Steering Committee seat apportionment**

*Background:* Each year, the Board should be validating the Steering Committee seat apportionment by agreeing upon the percentage of Buying Pool contribution that represents a seat, and determining if the seats are allocated by the percentage. WiLS is proposing the following percentages, which are the same as last year and would allow the allocations to remain the same for 2020: 1% - 5%: 1 seat, 6% - 10%: 2 seats, >11%: 3 seats

*Document:* [Annual Steering Apportionment.xlsx](#)

*Questions for discussion:* Do you have any questions or concerns about the Steering Committee seat apportionment?

**c. Discussion and action: Steering Committee job description**

*Background:* Each year, the Board affirms the Steering Committee job description for the following year.

*Document:* [WPLC Steering Position Description](#)

*Questions for discussion:* Do you have any questions or concerns about the Steering Committee job description?

**d. Discussion: Potential 2020 R&D projects**

*Background:* This is an item that we consider each year around this time. Does anyone have ideas or know of potential projects that might be good R&D projects for WPLC?

*Documents:* None

*Questions for discussion:* Do you have ideas or know of potential projects that might be good R&D projects for WPLC?

**e. Discussion: 2020 meeting schedule**

*Background:* It's the time of year for us to set the 2020 meeting schedule. The group will discuss the current meeting schedule to determine if we want to maintain a similar schedule to the current year. The Board currently meets five times per year: February, May (in person with WAPL), June, August, and October (in person with WLA, except in 2019).

*Documents:* None

*Questions for discussion:* Does the Board want to maintain the same meeting schedule for 2020?

**f. Discussion: County-wide Advantage accounts**

*Background:* At the last meeting of the Board, individual library Advantage accounts were discussed. The group decided to talk with OverDrive about requiring that systems request the creation of individual library Advantage accounts and ask OverDrive to cease the marketing of Advantage accounts to individual libraries. Project managers discussed these two topics with OverDrive and they agreed.

Bridges Library system has recently inquired about obtaining a county-wide Advantage account for Jefferson County. 32% of the county's WPLC usage comes from non-library tax paying users, so they want to ask the county for additional funding for WPLC. If the county agrees, they would use it for a county-wide Advantage account. While not an individual library, the Board has not discussed county-wide Advantage accounts.

*Documents:* None

*Questions for discussion:* Does the Board have concerns about allowing individual counties WPLC Advantage accounts?

**g. Discussion: Collection Development Committee**

*Background:* At the last Board meeting, the group approved making the Collection Development Workgroup a permanent Committee and changing the schedule for the body to meet on a continuous basis.

### *Collection Development Committee Members*

The Committee will consist of three representatives each from the Board, Steering Committee, and Selection Committee, and will be geographically representative. The group is a committee of the Steering Committee and will report to the Steering Committee.

Annually, prior to October, each body will solicit volunteers for the committee and will choose their representation before October 1.

*Questions for discussion:* Does the Board have any concerns regarding this plan? Does the Board agree that the Committee will report to the Steering Committee, as the group did when it was a workgroup?

### **5. Information Sharing from Partners**

### **6. Meeting Evaluation**

How did the meeting go? Was everyone participating? How might we improve for our next meeting?

### **7. Adjourn**

*Next meeting: October 22, 2019 at 1:00 pm via GoToMeeting.*

### **\*GoToMeeting information**

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